

## **INSURANCE REQUIREMENTS FOR MAJOR EVENTS IN THE STUDENT UNION**

1) To procure and maintain during the life of this CONTRACT the types and amounts of insurance satisfactory to the Chancellor's Office Executive Order No. 849. The insurance requirements are as follows:

- **General Liability:** comprehensive or commercial form minimum limits each occurrence \$1,000,000, General Aggregate \$2,000,000.
- **Employer Liability:** \$1,000,000
- **Business Automobile Liability:** minimum limits for Owned, Scheduled, Non-Owned, or Hired Automobiles with a combined single limit of not less than \$1,000,000 per occurrence.
- **Workers' Compensation:** as required under California State law.
- **Hold Harmless Provision:** Licensee shall hold harmless, indemnify, and defend the Student Union of San Jose State University, San Jose State University, the State of California, the Trustees of the California State University and the officers, employees, volunteers and agents of each of them from and against any and all liability, loss, damage, expense, costs of every nature, and causes of actions arising out of or in connection with the use by Licensee or lessee of said property or service.

**LICENSEE shall furnish Certificates of Insurance or Self-Insurance to STUDENT UNION** evidencing the insurance required hereunder upon 30 days notice to do so. Each certificate should provide that at least **30 days advance written notice** be given to STUDENT UNION in the event of any modification, change, or cancellation of any of the insurance coverages.

**LICENSEE shall provide for Acceptability of Insurers rating, AM Best-AVII or equivalent.**

**LICENSEE shall name the Student Union of San Jose State University, San Jose State University, the State of California, the Trustees of the California State University and the officers, employees, volunteers and agents of each of them as additional insureds, except for professional liability and worker's compensation insurance. An endorsement to the policy adding the additional insureds needs to be received prior to the event.**

Information should be sent to the following address:

Student Union  
San Jose State University  
One Washington Square  
San Jose, CA 95192-0155  
Attn: Event Coordinator  
Certificates may be faxed to (408) 924-6399