

Today's Date _____

STUDENT UNION/SPARTAN SHOPS
Food-Drink Agreement for Campus Organizations

All organizations may wish to bring food/drink into the Student Union in connection with their event. These organizations may also wish to sell food/drink to the campus community outside of the Student Union in the form of a group "fund raiser."

As the provider of all dining services at San Jose State University, Spartan Shops is charged with insuring that the campus community is served in a healthy, safe and efficient manner. With this in mind, all campus organizations wishing to dispense food/drink must comply with the following conditions:

1. Use of Dining Services kitchens or equipment is prohibited.
2. No liability will be assumed by the University, Student Union or Spartan Shops for any food or drink the sponsoring organization provides.
3. Cleanup of all food and drink and related items is the responsibility of the sponsoring organization. Failure to do so will result in appropriate cleanup charges.
4. Any damages related to the function are the sponsoring organization.
5. Large functions require special approval and may require an advance deposit for possible damage and cleanup.
6. Sale of most perishable items is limited to the food fairs held each semester.
7. Use of the BBQ pits for fundraisers is allowed and governed by the attached regulations.
8. Non-campus organizations are prohibited from dispensing food/drink on the San Jose State University campus.
9. On behalf of the sponsoring organization, I have read and agree to comply with, the regulations of the Santa Clara County Health Department

The following information must be completed by a representative of the campus organization before attempting to obtain the Scheduling Office and Spartan Shops approval.

Date(s) of Event _____ Time _____ Room/Bldg. _____

Item(s) To Be Served _____

Charges (if any) On Items To Be Served _____

Name of Organization or Department _____

Signature of Organization Officer _____ Position of Officer _____

Address and Phone Number _____

Scheduling Office Approval _____ Spartan Shops Approval _____

Food/Drink Amendment for Campus Organizations
"Exception for Barbecue Area Only"

No food booth will be required for BBQ's, however, the only approved area where BBQ sales may be held is at the BBQ grill area located on Seventh Street. During the event a margin of six (6) feet shall be provided around the grill so that no person (or animal) may come near the grill or food except for organization members preparing or serving food. This should be provided by tables or by adequately roping off the area.

The meal or other food to be BBQ'd will be protected (covered) and kept cold until it is "cooked" to order." A sign must be provided at the BBQ grill or serving table identifying the organization offering food for sale. Note-if any foods are prepared and sold in addition to foods that are BBQ'd, a booth shall be provided.